

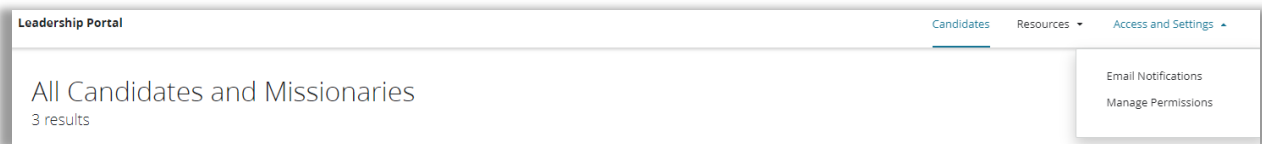
Delegation in Missionary Recommendation System

The Leadership Portal is where Bishop and Stake President approvals take place for Senior Service Missionaries.

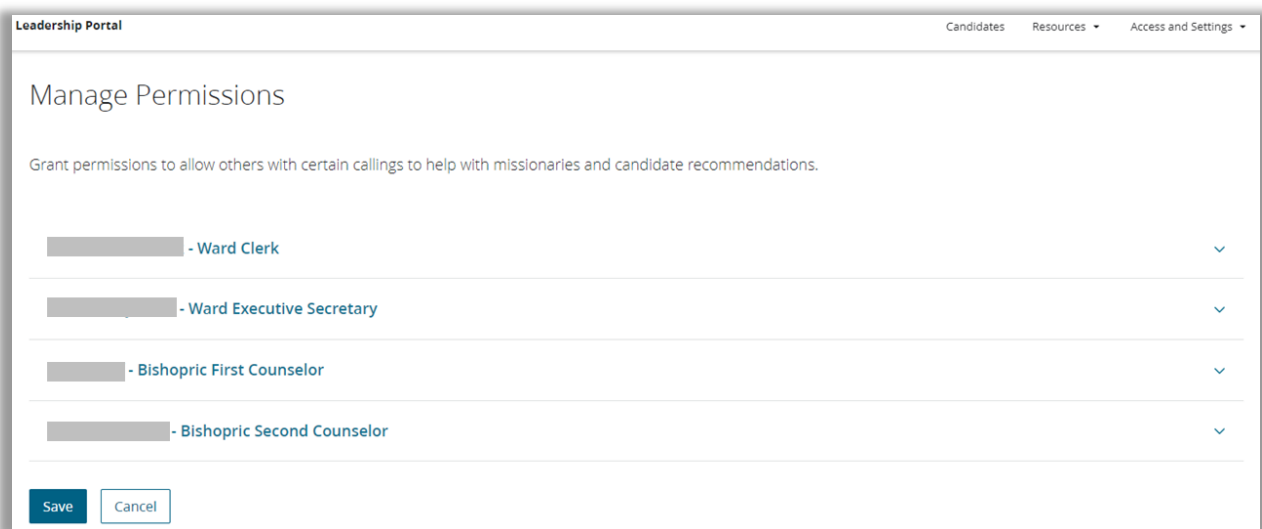
It is located at <https://mrs-leadership.churchofjesuschrist.org/>.

It is initially only available to the Bishop and the Stake President. However, they may choose to allow others to help them with these responsibilities.

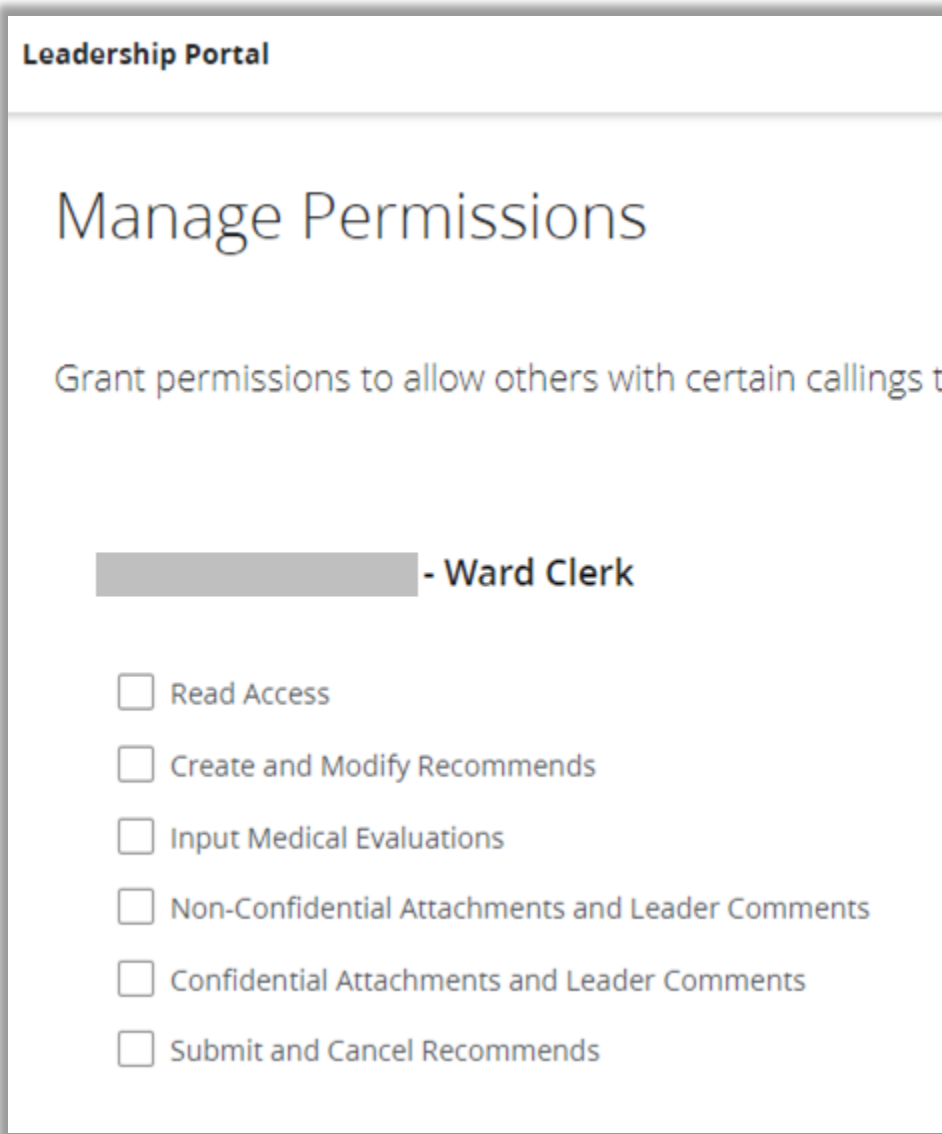
They do this through the Access and Settings pull-down, choosing Manage Permissions.



Each person will be listed with a drop-down caret to the right of their name.



Clicking on the name will show you the possible permissions to be granted.



The screenshot shows a web interface titled "Leadership Portal" at the top. Below the title is a section header "Manage Permissions". Underneath this header is a descriptive sentence: "Grant permissions to allow others with certain callings to". Below this is a grey rectangular box containing a redacted name, followed by the text "- Ward Clerk". A list of six permissions follows, each with an unchecked checkbox:

- ☐ Read Access
- ☐ Create and Modify Recommends
- ☐ Input Medical Evaluations
- ☐ Non-Confidential Attachments and Leader Comments
- ☐ Confidential Attachments and Leader Comments
- ☐ Submit and Cancel Recommends

After checking the appropriate permissions for each person, click Save. Those you have granted access to will be able to log into the Leadership Portal and assist you as appropriate.

Any further questions should be directed to the Missionary Department support team. They are available at 1-833-767-6477 (USA and Canada) or 801-240-0897 or via email at seniormission@churchofjesuschrist.org.